

Module 3 – Planning Rubric

INSTTECH 6237 Coordinating Technology in an Educational Setting

80 points (75 + 5 participation)

		Exemplary		Acceptable		Needs Help
Who Are You?	12					
Characteristics	6	Richly describes name, size, location, student demographics	4	Describes name, size, location, student demographics	2	Describes some of name, size, location, student demographics
Organization	6	Richly explains size and distribution of schools/students in district and Admin Tech sophistication	4	Explains size and distribution of schools/students in district and Admin Tech sophistication	2	Explains some of size and distribution of schools/students in district and Admin Tech sophistication
Who is Like You?	14					
Case Studies	6	Identify 3 case studies of like schools along with links.	4	Identify 2 case studies of like schools along with links.	2	Identify 1 case studies of like schools along with links.
Description	8	Describes each of the 3 schools, why it was selected and how it matches your school.	6	Describes each of the 2 schools, why it was selected and how it matches your school.	4	Describes each of the 1 schools, why it was selected and how it matches your school.
Your Vision	16					
	16	Describes a rich vision of learning in a TRLE	12	Vision described is sufficient to elicit a picture of your future TRLE.	8	Lists a few differences caused by TRLE
School Readiness	14					
Identify Areas of Assessment	6	Identified at least 4 important aspects for supporting a TRLE.	4	Identified at least 3 important aspects for supporting a TRLE.	2	Identified at least 2 important aspects for supporting a TRLE.
Assessment	8	Rich assessment is provided for all 4 aspects.	6	Rich assessment is provided for 3 aspects.	4	Rich assessment is provided for 2 aspects.

		Exemplary		Acceptable		Needs Help
Policies	12					
Identified, personalized and posted	12	3 policies have been identified, personalized for the school, and posted.	10	2 policies have been identified, personalized for the school, and posted.	8	1 policy has been identified, personalized for the school, and posted.
Quality	7					
Overall Quality	7	This plan is well developed and presented in professional manner.	5	This plan presents the information in an understandable manner.	3	This plan is not clearly organized in a manner that facilitates understanding.

Participation: 5 points will be assessed based upon participation as shown in your group meetings. These 5 points will be posted in a separate column and counted as part of your participation grade.